The University of Alabama School of Law
Application for Admission
Certificate in Taxation Program

Certificate in Taxation Admissions
The University of Alabama School of Law
Box 870382
Tuscaloosa, AL 35487-0382
(205) 348-5932
llmprograms@law.ua.edu

INSTRUCTIONS

Applications should be postmarked no later than

June 1, 2013, for Fall admission. ______
November 1, 2013, for Spring admission; ______
March 1, 2014, for Summer admission; and ______

(Please place a check mark by the correct term)

Please submit the following materials to the above address:

1. Application for Admission to Certificate in Taxation Program. For the Certificate Program, TRANSCRIPTS ARE NOT REQUIRED.

2. $50 nonrefundable application fee (payable to The University of Alabama). This fee cannot be waived and is required of all applicants. PLEASE DO NOT SEND CASH. Send a check or money order to the address above. If you wish to pay by credit card, you may do so online at http://www.law.ua.edu/llmappfee/.
Please answer all questions completely. Do not answer by check mark. Where possible, answer with “Yes,” “No,” or “N/A” (not applicable). Applicants may seek admission as a candidate for the Certificate in Taxation or as a noncertificate candidate for the purpose of auditing one or more courses.

I. Personal Information

Full Name ___________________________________________________________________
Last First Middle
Preferred Name __________________________ Gender □ Male □ Female
Social Security Number __________________ Date of birth __________________________
Country of citizenship ___________________ Place of birth _________________________

Ethnicity/Race: (optional)
Part A: Are you Hispanic or Latino? (Please check one)
□ Yes, Hispanic or Latino □ No, not Hispanic or Latino

Part B: Regardless of how you answered Part A, please select one or more of the following that apply:
□ American Indian or Alaska Native □ Native Hawaiian or Other Pacific Islander
□ Asian □ White
□ Black or African American □ Other (please specify) __________________

II. Contact Information

Permanent Mailing Address Work Address
Street __________________________ Street _______________________
City __________________________ City _______________________
State/Zip ________________________ State/Zip _______________________
Telephone _______________________ Telephone _______________________
Cell ___________________________ Cell _______________________
Fax ___________________________ Fax _______________________
E-mail _________________________ E-mail _________________________
III. Education

List all colleges and universities, including graduate and professional schools, you have attended.

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<th>Name of Institution City, State</th>
<th>Dates Attended (Mo/Yr)</th>
<th>Degree/Expected Degree</th>
<th>Major</th>
<th>Date Awarded (Mo/Yr)</th>
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List significant scholastic, academic, or extracurricular honors you have received, including scholarships, fellowships, prizes, honor societies, and law review.

______________________________________________________________________________
______________________________________________________________________________
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Have you previously applied for admission to this Certificate in Taxation Program? ☐ Yes ☐ No

If yes, give approximate date ________________

IV. CPA Licensure or Enrolled Agent Certification

You must be a Certified Public Accountant or IRS Enrolled Agent to enroll in the Certificate in Taxation Program. In which state(s) were you licensed as a CPA or certified as an Enrolled Agent?

____________________   ___________________   ___________________   ___________________

Please indicate the year in which you were first certified/enrolled.

Year __________________
V. Experience

List your positions of full-time employment for the past ten (10) years, excluding summer jobs while in school. Attach additional pages if necessary. Do not list military service.

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<th>Dates</th>
<th>Employer &amp; Address</th>
<th>Position</th>
<th>Reason for Leaving</th>
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Have you served or are you now serving on full-time, active military duty?  □ Yes  □ No

Date of entrance _______________  Date of release or expected release _______________

Type of discharge granted or expected:  Honorable ____________  Other _________________
(If “Other,” please explain on a supplementary sheet.)

Branch of service _________________  Highest rank or rating awarded ___________________

Other professional memberships or designations (include membership, jurisdiction, and year)
______________________________________________________________________________
______________________________________________________________________________

VI. Essay

Please explain your objective or any goals you have in earning a Certificate in Taxation from the University of Alabama School of Law. (Limit your answer to one typed 8½ x 11 inch page.)

Resumes are often useful additions for the Admissions Committee to consider. Feel free to attach your resume. You may also feel free to include any other information about yourself that you would like the Committee to consider.
VII. Code of Conduct

The questions below are similar to questions asked by various professional organizations in assessing character and fitness. In answering these questions, err on the side of disclosure. Failure to disclose information requested may result in adverse action by the law school or a professional organization.

If you answer “yes” to any question, you must submit an additional statement providing complete details, including dates and resolution. If, following your completion of this application, circumstances arise that would require you to answer “yes” to any question, you must submit an amendment to this application.

A. Have you ever been charged with or convicted of a crime, including misdemeanors and traffic violations, or is any such charge pending or expected to be brought against you? You need not include parking violations and speeding citations of 20 mph or less over the limit.

   □ Yes  □ No

B. Have you ever been disciplined by any college, university, graduate school, professional school, or other institution of higher learning, or is any such disciplinary action pending or expected to be brought against you?

   □ Yes  □ No

C. Have you ever been disciplined by any profession or professional organization, or is any such disciplinary action pending or expected to be brought against you?

   □ Yes  □ No

D. Is or has any profession or professional organization ever made an inquiry into a matter related to your conduct.

   □ Yes  □ No

VIII. How Did You Hear About Us

I learned about the Certificate in Taxation Program at the University of Alabama School of Law by:

____________________________________________________

IX. Certification

I certify that the information provided in this application is complete and accurate to the best of my knowledge and belief.

Signature ______________________________________   Date __________________________