The University of Alabama School of Law
Application for Admission
LL.M. Programs in Taxation and Business Transactions

INSTRUCTIONS

Applications should be postmarked no later than May 1, 2017.

Please submit the following materials to the above address:

1. Application for Admission to LL.M. Program.

2. $50 nonrefundable application fee (payable to The University of Alabama). This fee cannot be waived and is required of all applicants. PLEASE DO NOT SEND CASH. Send a check or money order to the address above. If you wish to pay by credit card, you may do so online at http://www.law.ua.edu/prospective/llmappfee/.

3. An official transcript from each college, university, and law school attended. These transcripts must be sent directly from each educational institution. (If you received a degree from The University of Alabama School of Law, it will not be necessary to have that transcript sent. The transcript is on file.)

4. Letters of reference and an expanded resume are both optional.

5. Supplementary page providing details if you answer Yes to any portion of the Code of Conduct questions. If you have questions about any part of the Code of Conduct section, please call the LL.M. Admissions Office. For Question VI. (A), do not include parking violations, speeding citations of 20 mph or less over the speed limit, or convictions or adjudications which have been sealed or expunged.

6. An LSAT score as requested on the application (if you took it). Your law school should be able to provide you with your score.

Please remember that your file remains incomplete until all the above materials have been received by the LL.M. Admissions Office. The Graduate Admissions Committee reviews applications on a rolling basis at any time during the year. The Committee evaluates each candidate based on the likelihood of success in the program. As the primary indicator of success in the program, the Committee considers prior performance in academic and law school undertakings. However, the Committee also takes into account relevant work or other practical experience.
The University of Alabama  
School of Law  

Application for Admission to LL.M. in Tax □ or Business Transactions Concentration □  

Please answer all questions completely. Do not answer by check mark. Where possible, answer with “Yes,” “No,” or “N/A” (not applicable). Applicants may seek admission as a candidate for the LL.M. degree or as a nondegree candidate for the purpose of auditing one or more courses.  

I. Personal Information  

Full Name _____________________________________________________________________  
Last  First  Middle  

Preferred Name __________________________  Gender  □ Male  □ Female  

Social Security Number ____________________  Date of birth__________________________  

Country of citizenship _____________________  Place of birth __________________________  

Ethnicity/Race: (optional)  
Part A: Are you Hispanic or Latino? (Please check one)  
□ Yes, Hispanic or Latino  □ No, not Hispanic or Latino  

Part B: Regardless of how you answered Part A, please select one or more of the following that apply:  
□ American Indian or Alaska Native  □ Native Hawaiian or Other Pacific Islander  
□ Asian  □ White  
□ Black or African American  □ Other (please specify) ____________________  

II. Contact Information  

Permanent Mailing Address  Work Address  

Street __________________________________  Street ________________________________  

City ____________________________________  City ________________________________  

State/Zip ________________________________  State/Zip _____________________________  

Telephone______________________________  Telephone ____________________________  

Cell ________________________________  Cell ________________________________  

Fax ________________________________  Fax ________________________________  

E-mail ________________________________  E-mail ________________________________
### III. Education

List all colleges and universities, including graduate and professional schools, you have attended.

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<th>Name of Institution City, State</th>
<th>Dates Attended (Mo/Yr)</th>
<th>Degree/Expected Degree</th>
<th>Major</th>
<th>Date Awarded (Mo/Yr)</th>
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Law school grade point average ____________________  Class rank ____________________

Please list all previous LSAT results: Score ____________________ Year ____________________;

  Score ____________________ Year ____________________ ; Score ____________________ Year ____________________

List significant scholastic, academic, or extracurricular honors you have received, including scholarships, fellowships, prizes, honor societies, and law review.

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Please list any other names under which your transcript may be listed ____________________

Have you previously applied for admission to this graduate program?  □ Yes  □ No

If yes, give approximate date ______________

List the name and address of one of your law school teachers who would have firsthand knowledge of your academic work as a law student.

______________________________________________________________________________

______________________________________________________________________________
IV. Experience

List your positions of full-time employment for the past ten (10) years, excluding summer jobs while in school. Attach additional pages if necessary. Do not list military service.

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<th>Dates</th>
<th>Employer &amp; Address</th>
<th>Position</th>
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Have you served or are you now serving on full-time, active military duty?  □ Yes  □ No

Date of entrance _______________ Date of release or expected release ________________

Type of discharge granted or expected: Honorable ____________ Other ________________
(If “Other,” please explain on a supplementary sheet.)

Branch of service _________________ Highest rank or rating awarded ________________

Bar admissions (jurisdictions and years) ______________________________________________
______________________________________________________________________________
______________________________________________________________________________

Other professional memberships or designations (include membership, jurisdiction, and year)
______________________________________________________________________________
______________________________________________________________________________

V. Essay

Please explain your objective or any goals you have in earning an LL.M. at The University of Alabama School of Law. (Limit your answer to one typed 8½ x 11 inch page.)

Resumes are often useful additions for the Graduate Admissions Committee to consider. Feel free to attach your resume. You may also feel free to include any other information about yourself that you would like the Committee to consider.
VI. Disciplinary or Criminal History

University and School of Law Community Interests. The University of Alabama has a vital interest in the safety of its campus and character of its students. The School of Law shares this interest, and, as a professional school, has a heightened concern for the behavior, honesty, and integrity of its students. Therefore, officials of the School of Law will deny admission to any applicant whom they deem to be detrimental to these interests. To assist in that consideration, the School of Law requires applicants to provide certain information about their disciplinary or criminal history. A criminal or disciplinary history is not an automatic bar to admission. Any admission decision relating to a criminal or disciplinary disclosure is made on a case-by-case basis considering the entirety of the file.

Qualifications for Bar Admission. In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners. As part of their character and fitness review, state bar associations ask questions about prior conduct, including disciplinary and criminal conduct. The questions on this application to the School of Law are not necessarily identical to those of any state bar association. For example, state bar questions typically are more exhaustive and cover more types of conduct, such as arrests. Admission to the School of Law does not guarantee that an applicant will satisfy the character and fitness review and other qualifications of any state bar.

Conduct Questions. If you answer yes to any of the following questions, please attach an additional statement providing complete details, including the dates, circumstances, and resolution. Please also include any information describing how you believe you can positively contribute to the campus community despite any prior issue(s) disclosed below (e.g., evidence of rehabilitation, community service, etc.).

In answering the questions below, “convicted” means a judge or jury has found you guilty of the crime(s) charged against you in a court of law, following a trial or guilty plea. If your conviction has been sealed, expunged, or overturned, you do not have to disclose the conviction associated with that situation.

A. Have you ever been placed on probation, suspended, dismissed, removed, or expelled from any college, university, or other post-secondary institution?
   □ Yes  □ No   If yes, please provide an explanation.

B. Have you ever been convicted of any felony?
   □ Yes  □ No   If yes, please provide an explanation.

C. Have you ever been convicted of an offense involving physical harm to another person or animal?
   □ Yes  □ No   If yes, please provide an explanation.

D. Have you ever been convicted of a sexual offense?
   □ Yes  □ No   If yes, please provide an explanation.
E. Have you ever been convicted of stalking or have you ever received a restraining order, protective order, or similar directive to avoid or to limit contact with a group or individual?

☐ Yes  ☐ No  If yes, please provide an explanation.

F. Are you currently the subject of any pending disciplinary action by any academic institution or subject to pending charges or an indictment for any of the offenses listed above?

☐ Yes  ☐ No  If yes, please provide an explanation.

Appeal. The School of Law will notify an applicant if he or she is denied admission based solely on the conduct questions above. In that particular case, the applicant may appeal the denial by providing a written statement of appeal to the School of Law within seven calendar days from when the denial was received. The appeal statement should be directed to the Associate Dean for Graduate Law Programs at the School of Law.

VII. How Did You Hear About Us

I learned about the LL.M. Program at The University of Alabama School of Law by:
(Please check all that apply)

☐ Google search
☐ State/City Bar journal ad in print  State/City:____________________________________
☐ State/City Bar journal ad online  State/City:____________________________________
☐ ABA ad in print from Section/Division:_________________________________________
☐ ABA ad online from Section/Division:________________________________________
☐ E-mail I received *E-mail forwarded to me by ____________________
☐ Postcard I received  *Postcard forwarded to me by ___________________
☐ Word of mouth from ____________________
☐ Listserv Name _________________________
☐ Blog Name ____________________________
☐ Other Please specify: _______________________________________________________

VIII. Certification and Consent

By submitting this application, I certify and consent to the following:
• The information contained herein is true, correct, and complete, and false, incomplete or misleading information may result in the revocation of an offer of admission or in other disciplinary action;
• The University may obtain additional information from others pertinent to my record prior to attending the University;
• The University may pursue a background check on me to confirm the accuracy of my application, and I will cooperate with the University in performing any such check;
• The University may release to an appropriate bar association any information pertinent to my character and fitness;
• I will promptly inform the University if there is a change to any of the responses in this application, including any changes to the information regarding my disciplinary and criminal history, whether the incidents occur before or during the application process or after admission and matriculation.

Signature____________________________________

Date _________________________________________

The University of Alabama School of Law is an equal opportunity institution.