

The University of Alabama
Hugh F. Culverhouse Jr. School of Law
Application for Admission
LL.M. Programs in Taxation and
Business Transactions

LL.M. Admissions for Programs in Taxation and Business Transactions
The University of Alabama
Hugh F. Culverhouse Jr. School of Law
Box 870382
Tuscaloosa, AL 35487-0382
(205) 348-5932
llmdegrees@law.ua.edu

INSTRUCTIONS

Applications should be postmarked no later than May 1, 2019.

Please submit the following materials to the above address:

1. Application for Admission to LL.M. Program.
2. \$50 nonrefundable application fee (payable to The University of Alabama). This fee cannot be waived and is required of all applicants. **PLEASE DO NOT SEND CASH.** Send a check or money order to the address above. If you wish to pay by credit card, you may do so online at <http://www.law.ua.edu/prospective/llmappfee/>.
3. **An official transcript from each college, university, and law school attended.** These transcripts must be sent directly from each educational institution. (If you received a degree from The University of Alabama School of Law, it will not be necessary to have that transcript sent. The transcript is on file.)
4. Letters of reference and an expanded resume are both optional.
5. Supplementary page providing details if you answer Yes to any portion of the Code of Conduct questions. If you have questions about any part of the Code of Conduct section, please call the LL.M. Admissions Office. For Question VI. (B), do not include parking violations, speeding citations of 20 mph or less over the speed limit, or convictions or adjudications which have been sealed or expunged.
6. An **LSAT score** as requested on the application (if you took it). Your law school should be able to provide you with your score.

Please remember that your file remains incomplete until all the above materials have been received by the LL.M. Admissions Office. The Graduate Admissions Committee reviews applications on a rolling basis at any time during the year. The Committee evaluates each candidate based on the likelihood of success in the program. As the primary indicator of success in the program, the Committee considers prior performance in academic and law school undertakings. However, the Committee also takes into account relevant work or other practical experience.

DEGREE CANDIDATE _____
NONDEGREE CANDIDATE _____

Fall 2019

**The University of Alabama
Hugh F. Culverhouse Jr. School of Law**

Application for Admission to LL.M. Program in Taxation or Business Transactions

Please answer all questions completely. Do not answer by check mark. Where possible, answer with "Yes," "No," or "N/A" (not applicable). Applicants may seek admission as a candidate for the LL.M. degree or as a nondegree candidate for the purpose of auditing one or more courses.

I. Personal Information

Full Name _____
Last First Middle

Preferred Name _____ Gender Male Female

Social Security Number _____ Date of birth _____

Country of citizenship _____ Place of birth _____

Ethnicity/Race: *(optional)*

Part A: Are you Hispanic or Latino? (Please check one)

Yes, Hispanic or Latino

No, not Hispanic or Latino

Part B: Regardless of how you answered Part A, please select one or more of the following that apply:

American Indian or Alaska Native

Native Hawaiian or Other Pacific Islander

Asian

White

Black or African American

Other (please specify) _____

II. Contact Information

Permanent Mailing Address

Work Address

Street _____ Street _____

City _____ City _____

State/Zip _____ State/Zip _____

Telephone _____ Telephone _____

Cell _____ Cell _____

Fax _____ Fax _____

E-mail _____ E-mail _____

III. Education

List all colleges and universities, including graduate and professional schools, you have attended.

Name of Institution City, State	Dates Attended (Mo/Yr)	Degree/Expected Degree	Major	Date Awarded (Mo/Yr)

Law school grade point average _____ Class rank _____

Please list all previous LSAT results: Score _____ Year _____;

Score _____ Year _____; Score _____ Year _____

List significant scholastic, academic, or extracurricular honors you have received, including scholarships, fellowships, prizes, honor societies, and law review.

Please list any other names under which your transcript may be listed: _____

Have you previously applied for admission to this graduate program? Yes No

If yes, give approximate date _____

List the name and address of one of your law school teachers who would have firsthand knowledge of your academic work as a law student.

IV. Experience

List your positions of **full-time** employment for the past ten (10) years, excluding summer jobs while in school. Attach additional pages if necessary. Do not list military service.

Dates	Employer & Address	Position	Reason for Leaving

Have you served or are you now serving on full-time, active military duty? Yes No

Date of entrance _____ Date of release or expected release _____

Type of discharge granted or expected: Honorable _____ Other _____
(If "Other," please explain on a supplementary sheet.)

Branch of service _____ Highest rank or rating awarded _____

Bar admissions (jurisdictions and years) _____

Other professional memberships or designations (include membership, jurisdiction, and year)

V. Essay

Please explain your objective or any goals you have in earning an LL.M. or J.M. at The University of Alabama Culverhouse School of Law. (Limit your answer to one typed 8½ x 11 inch page.)

Resumes are often useful additions for the Graduate Admissions Committee to consider. Feel free to attach your resume. You may also feel free to include any other information about yourself that you would like the Committee to consider.

VI. Disciplinary or Criminal History

University and School of Law Community Interests. The University of Alabama has vital interests in the safety of its campus and the fitness of its students to be members of the University community. The School of Law shares these interests, and, as a professional school, it has a heightened concern for the behavior, honesty, and integrity of its students. Therefore, the School of Law may deny admission to, or revoke admission of, any applicant whom it deems to be detrimental to these interests. To assist in that consideration, the School of Law requires applicants to provide certain information about their disciplinary or criminal history. **A criminal or disciplinary history is not an automatic bar to admission.** Any admission decision relating to a criminal or disciplinary disclosure is made on a case-by-case basis considering the entirety of the file.

Qualifications for Bar Admission. In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners. As part of their character and fitness review, state bar associations ask questions about prior conduct, including disciplinary and criminal conduct. The questions on this application to the School of Law are not necessarily identical to those of any state bar association. For example, state bar questions typically are more exhaustive and cover more types of conduct, such as arrests. **Admission to the School of Law does not guarantee that an applicant will satisfy the character and fitness review and other qualifications of any state bar.**

Conduct Questions. If you answer yes to any of the following questions, please attach an additional statement providing complete details, including the dates, circumstances, and resolution. Please also include any information describing how you believe you can positively contribute to the campus community despite any prior issue(s) disclosed below (e.g., evidence of rehabilitation, community service, etc.).

In answering the questions below, “convicted” means a judge or jury has found you guilty of the crime(s) charged against you in a court of law, following a trial or guilty plea. If your conviction has been sealed, expunged, or overturned, you do not have to disclose the conviction associated with that situation.

A. Have you ever been placed on probation, suspended, dismissed, removed, or expelled from any college, university, or other post-secondary institution or are you currently the subject of any pending disciplinary action by any academic institution?

Yes No

B. Have you ever been convicted of any felony?

Yes No

C. Have you ever been convicted of an offense involving physical harm to another person or animal?

Yes No

D. Have you ever been convicted of a sexual offense?

Yes No

E. Have you ever been convicted of stalking or have you ever received a restraining order, protective order, or similar directive to avoid or to limit contact with a group or individual?

Yes No

F. Are you currently the subject of pending charges or an indictment for any of the offenses listed above in questions B-E above?

Yes No

Appeal. The School of Law will notify an applicant if he or she is denied admission based solely on the conduct questions B-F above. In that particular case, the applicant may appeal the denial by providing a written statement of appeal to the School of Law within seven calendar days from when the denial was received. The appeal statement should be directed to the Associate Dean for Graduate Law Programs at the School of Law.

VII. How Did You Hear About Us

I learned about the LL.M. Program at The University of Alabama School of Law by:
(Please check all that apply)

- Google search
- State/City Bar journal ad in print State/City: _____
- State/City Bar journal ad online State/City: _____
- ABA ad in print from Section/Division: _____
- ABA ad online from Section/Division: _____
- E-mail I received *E-mail forwarded to me by _____
- Postcard I received *Postcard forwarded to me by _____
- Word of mouth from _____
- Listserv Name _____
- Blog Name _____
- Other Please specify: _____

VIII. Certification and Consent

By submitting this application, I certify and consent to the following:

- The information contained herein is true, correct, and complete;
- False, incomplete or misleading information, or other information that may come to light that reflects negatively on your fitness to be a member of the University community, may result in the revocation of an offer of admission or in other disciplinary action;
- The University may obtain additional information, which includes my education records, from others pertinent to my record prior to attending the University;
- The University may pursue a background check on me to confirm the accuracy of my application, and I will cooperate with the University in performing any such check;

- The University may release to an appropriate bar association any information pertinent to my character and fitness;
- I will promptly inform the School of Law if there is a change to any of the responses in this application, including any changes to the information regarding my disciplinary and criminal history, whether the incidents occur before or during the application process or after admission and matriculation.

Signature _____ Date _____

UA does not discriminate on the basis of race, color, national origin, sex, age, disability, or veteran status.
See our full policy at: <https://eop.ua.edu/law.html>