The University of Alabama
Hugh F. Culverhouse Jr. School of Law
Application for Admission
LL.M. Programs in Taxation and
Business Transactions

LL.M. Admissions for Programs in Taxation and Business Transactions
The University of Alabama
Hugh F. Culverhouse Jr. School of Law
Box 870382
Tuscaloosa, AL 35487-0382
(205) 348-5932
llmdegrees@law.ua.edu

INSTRUCTIONS

Applications should be postmarked no later than May 1, 2019.

Please submit the following materials to the above address:

1. Application for Admission to LL.M. Program.

2. $50 nonrefundable application fee (payable to The University of Alabama). This fee cannot be waived and is required of all applicants. PLEASE DO NOT SEND CASH. Send a check or money order to the address above. If you wish to pay by credit card, you may do so online at http://www.law.ua.edu/prospective/llmappfee/.

3. An official transcript from each college, university, and law school attended. These transcripts must be sent directly from each educational institution. (If you received a degree from The University of Alabama School of Law, it will not be necessary to have that transcript sent. The transcript is on file.)

4. Letters of reference and an expanded resume are both optional.

5. Supplementary page providing details if you answer Yes to any portion of the Code of Conduct questions. If you have questions about any part of the Code of Conduct section, please call the LL.M. Admissions Office. For Question VI. (B), do not include parking violations, speeding citations of 20 mph or less over the speed limit, or convictions or adjudications which have been sealed or expunged.

6. An LSAT score as requested on the application (if you took it). Your law school should be able to provide you with your score.

Please remember that your file remains incomplete until all the above materials have been received by the LL.M. Admissions Office. The Graduate Admissions Committee reviews applications on a rolling basis at any time during the year. The Committee evaluates each candidate based on the likelihood of success in the program. As the primary indicator of success in the program, the Committee considers prior performance in academic and law school undertakings. However, the Committee also takes into account relevant work or other practical experience.
The University of Alabama  
Hugh F. Culverhouse Jr. School of Law

Application for Admission to LL.M. Program in Taxation ☐ or Business Transactions ☐

Please answer all questions completely. Do not answer by check mark. Where possible, answer with “Yes,” “No,” or “N/A” (not applicable). Applicants may seek admission as a candidate for the LL.M. degree or as a nondegree candidate for the purpose of auditing one or more courses.

I. Personal Information

Full Name _____________________________________________________________________

Last First      Middle

Preferred Name __________________________ Gender  □ Male  □ Female

Social Security Number ____________________ Date of birth__________________________

Country of citizenship _____________________ Place of birth _________________________

Ethnicity/Race: (optional)  
Part A: Are you Hispanic or Latino? (Please check one)  
□ Yes, Hispanic or Latino  □ No, not Hispanic or Latino

Part B: Regardless of how you answered Part A, please select one or more of the following that apply:  
□ American Indian or Alaska Native  □ Native Hawaiian or Other Pacific Islander  
□ Asian  □ White  
□ Black or African American  □ Other (please specify) ____________________

II. Contact Information

Permanent Mailing Address  Work Address

Street ________________________________ Street ________________________________

City ________________________________ City ________________________________

State/Zip ______________________________ State/Zip __________________________

Telephone ______________________________ Telephone __________________________

Cell ________________________________ Cell ________________________________

Fax ________________________________ Fax ________________________________

E-mail ______________________________ E-mail ______________________________
III. Education

List all colleges and universities, including graduate and professional schools, you have attended.

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<th>Name of Institution (City, State)</th>
<th>Dates Attended (Mo/Yr)</th>
<th>Degree/Expected Degree</th>
<th>Major</th>
<th>Date Awarded (Mo/Yr)</th>
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Law school grade point average _____________________ Class rank ___________________

Please list all previous LSAT results: Score ___________________ Year __________________;

Score _______________ Year ______________; Score _______________ Year ______________

List significant scholastic, academic, or extracurricular honors you have received, including scholarships, fellowships, prizes, honor societies, and law review.

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Please list any other names under which your transcript may be listed: _______________________

Have you previously applied for admission to this graduate program?  □ Yes  □ No

If yes, give approximate date ______________

List the name and address of one of your law school teachers who would have firsthand knowledge of your academic work as a law student.

______________________________________________________________________________
______________________________________________________________________________
IV. Experience

List your positions of full-time employment for the past ten (10) years, excluding summer jobs while in school. Attach additional pages if necessary. Do not list military service.

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<th>Dates</th>
<th>Employer &amp; Address</th>
<th>Position</th>
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Have you served or are you now serving on full-time, active military duty?  □ Yes  □ No

Date of entrance _______________ Date of release or expected release _______________

Type of discharge granted or expected: Honorable ____________ Other _________________
(If “Other,” please explain on a supplementary sheet.)

Branch of service _________________ Highest rank or rating awarded ___________________

Bar admissions (jurisdictions and years) _______________________________________________
______________________________________________________________________________
______________________________________________________________________________

Other professional memberships or designations (include membership, jurisdiction, and year)
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

V. Essay

Please explain your objective or any goals you have in earning an LL.M. or J.M. at The University of Alabama Culverhouse School of Law. (Limit your answer to one typed 8½ x 11 inch page.)

Resumes are often useful additions for the Graduate Admissions Committee to consider. Feel free to attach your resume. You may also feel free to include any other information about yourself that you would like the Committee to consider.
VI. Disciplinary or Criminal History

University and School of Law Community Interests. The University of Alabama has vital interests in the safety of its campus and the fitness of its students to be members of the University community. The School of Law shares these interests, and, as a professional school, it has a heightened concern for the behavior, honesty, and integrity of its students. Therefore, the School of Law may deny admission to, or revoke admission of, any applicant whom it deems to be detrimental to these interests. To assist in that consideration, the School of Law requires applicants to provide certain information about their disciplinary or criminal history. A criminal or disciplinary history is not an automatic bar to admission. Any admission decision relating to a criminal or disciplinary disclosure is made on a case-by-case basis considering the entirety of the file.

Qualifications for Bar Admission. In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners. As part of their character and fitness review, state bar associations ask questions about prior conduct, including disciplinary and criminal conduct. The questions on this application to the School of Law are not necessarily identical to those of any state bar association. For example, state bar questions typically are more exhaustive and cover more types of conduct, such as arrests. Admission to the School of Law does not guarantee that an applicant will satisfy the character and fitness review and other qualifications of any state bar.

Conduct Questions. If you answer yes to any of the following questions, please attach an additional statement providing complete details, including the dates, circumstances, and resolution. Please also include any information describing how you believe you can positively contribute to the campus community despite any prior issue(s) disclosed below (e.g., evidence of rehabilitation, community service, etc.).

In answering the questions below, “convicted” means a judge or jury has found you guilty of the crime(s) charged against you in a court of law, following a trial or guilty plea. If your conviction has been sealed, expunged, or overturned, you do not have to disclose the conviction associated with that situation.

A. Have you ever been placed on probation, suspended, dismissed, removed, or expelled from any college, university, or other post-secondary institution or are you currently the subject of any pending disciplinary action by any academic institution?

☐ Yes  ☐ No

B. Have you ever been convicted of any felony?

☐ Yes  ☐ No

C. Have you ever been convicted of an offense involving physical harm to another person or animal?

☐ Yes  ☐ No

D. Have you ever been convicted of a sexual offense?
E. Have you ever been convicted of stalking or have you ever received a restraining order, protective order, or similar directive to avoid or to limit contact with a group or individual?

□ Yes  □ No

F. Are you currently the subject of pending charges or an indictment for any of the offenses listed above in questions B-E above?

□ Yes  □ No

Appeal. The School of Law will notify an applicant if he or she is denied admission based solely on the conduct questions B-F above. In that particular case, the applicant may appeal the denial by providing a written statement of appeal to the School of Law within seven calendar days from when the denial was received. The appeal statement should be directed to the Associate Dean for Graduate Law Programs at the School of Law.

VII. How Did You Hear About Us

I learned about the LL.M. Program at The University of Alabama School of Law by:

(Please check all that apply)

□ Google search
□ State/City Bar journal ad in print  State/City:__________________________
□ State/City Bar journal ad online  State/City:__________________________
□ ABA ad in print from Section/Division:_______________________________
□ ABA ad online from Section/Division:_______________________________
□ E-mail I received  *E-mail forwarded to me by _______________________
□ Postcard I received  *Postcard forwarded to me by ___________________
□ Word of mouth from ______________________
□ Listserv Name _______________________
□ Blog Name ________________________
□ Other Please specify: _____________________________________________

VIII. Certification and Consent

By submitting this application, I certify and consent to the following:

• The information contained herein is true, correct, and complete;
• False, incomplete or misleading information, or other information that may come to light that reflects negatively on your fitness to be a member of the University community, may result in the revocation of an offer of admission or in other disciplinary action;
• The University may obtain additional information, which includes my education records, from others pertinent to my record prior to attending the University;
• The University may pursue a background check on me to confirm the accuracy of my application, and I will cooperate with the University in performing any such check;
• The University may release to an appropriate bar association any information pertinent to my character and fitness;
• I will promptly inform the School of Law if there is a change to any of the responses in this application, including any changes to the information regarding my disciplinary and criminal history, whether the incidents occur before or during the application process or after admission and matriculation.

Signature______________________________  Date __________________________

UA does not discriminate on the basis of race, color, national origin, sex, age, disability, or veteran status. See our full policy at: https://eop.ua.edu/law.html