INSTRUCTIONS FOR TRANSFER APPLICATION  
JURIS DOCTOR PROGRAM  
2019

A transfer applicant must submit the following:

1. Dated and signed Law School application. You may apply online through LSAC at www.lsac.org or mail in a printed or PDF version of the application. The PDF version may be found online at www.law.ua.edu/apply.

2. $40.00 nonrefundable application fee. The fee may be paid online through LSAC or by check or money order directly to the Law School. Checks or money orders should be made payable to The University of Alabama. Please do not send cash.

3. Essay. Provide a statement explaining why you desire to enroll as a transfer student.

4. Résumé. Please attach a résumé that includes all full-time employment.

5. Supplementary page providing details if you answer Yes to any portion of the Disciplinary and Criminal History section. If you have questions about any part of the code of conduct section, please contact the Law School Admissions Office. You should be aware that state bar associations may require disclosure of all criminal matters and may consider these matters in bar admissions decisions. In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners.

6. A letter of good standing, which also sets out your class ranking, from your law school.

7. A Credential Assembly Service (CAS) report, which includes final transcripts from all undergraduate and graduate institutions.

8. One official law transcript showing all your grades.

The application deadline is July 15 for Fall 2019.
I. Personal Information

Name (Last, First, Middle): _________________________________________________________________

Preferred Name: ________________________________  Country of Citizenship: ___________________

Social Security Number: __________________________  LSAC Account Number: __________________

Date of Birth: _________________________________  Place of Birth: ___________________________

Sex: (optional)  □ Male    □ Female

Ethnicity/Race: (optional)

Part A: Are you Hispanic or Latino? (Please check one)
   □ Yes   □ No

Part B: Regardless of how you answered Part A, please select one or more of the following that apply.
   □ American Indian or Alaska Native   □ Native Hawaiian or Other Pacific Islander
   □ Asian                              □ White
   □ Black or African American

II. Contact Information

Permanent Mailing Address: ________________________________________________________________

Preferred Phone: ________________________________  □ Cell       □ Home       □ Office

Alternate Phone: ________________________________  □ Cell       □ Home       □ Office

E-mail: ________________________________________

Emergency Contact

Name: _________________________________________________________________________________

Relationship: ____________________________________  Phone: _______________________________ 

Address: ______________________________________________________________________________

Fee (Office Use Only): ______________________________
III. Residency

State of residence:___________ How long have you been a resident of that state?________________________

If a resident of Alabama, in which county do you live?_________________________________________________

If not an Alabama resident, have you ever lived in Alabama or do you have family or friends who live in Alabama? Explain:_______________________________________________________________________________________

Do you have family or friends who are students or alumni of the Law School? Explain: __________________________
_____________________________________________________________________________________________

IV. Education and Experience

List all colleges and universities, graduate, and professional schools you have attended. Please include your current law school.

<table>
<thead>
<tr>
<th>Name of Institution City, State</th>
<th>Dates Attended (Mo/Yr)</th>
<th>Degree/ Expected Degree</th>
<th>Major</th>
<th>Date Awarded (Mo/Yr)</th>
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Please list any other names under which your transcript may be listed.________________________________________

Have you ever enrolled at The University of Alabama?   □ Yes   □ No

If yes, what is your student number? ____________________

Have you previously applied for admission to this Law School?   □ Yes   □ No

If yes, specify approximate dates _______________________

Please provide a letter of good standing and an official copy of your law school transcript.

LSAT: List all dates on which you have taken the Law School Admissions Test and scores.

_____________________________________________________________________________________________

Military. Have you served or are you now serving in the military?   □ Yes   □ No

Date of entrance:_________________ Date of release or expected release:____________________

Type of discharge received or expected: □ Honorable □ Other
(If “other,” please explain on supplementary sheet.)

Branch of Service:_______________ Highest rank:_______________________________________________
V. Disciplinary and Criminal History

Interests of the University and the School of Law. The University of Alabama has vital interests in the safety of its campus and the fitness of its students to be members of the University community. The School of Law shares these interests, and, as a professional school, it has a heightened concern for the behavior, honesty and integrity of its students. Therefore, the School of Law may deny admission to, or revoke admission of, any applicant whom it deems to be detrimental to these interests. To assist in that consideration, the School of Law requires applicants to provide certain information about their disciplinary or criminal history. **A criminal or disciplinary history is not an automatic bar to admission.** Any admission decision relating to a criminal or disciplinary disclosure is made on a case-by-case basis considering the entirety of the file.

Qualifications for Bar Admission. In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners. As part of their character and fitness review, state bar associations ask questions about prior conduct, including disciplinary and criminal conduct. The questions on this application to the School of Law are not necessarily identical to those of any state bar association. For example, state bar questions typically are more exhaustive and cover more types of conduct, such as arrests. **Admission to the School of Law does not guarantee that an applicant will satisfy the character and fitness review and other qualifications of any state bar.**

Conduct Questions. If you answer yes to any of the following questions, please attach an additional statement providing complete details, including the dates, circumstances, and resolution. Please also include any information describing how you believe you can positively contribute to the campus community despite any prior issue(s) disclosed below (e.g. evidence of rehabilitation, community service, etc.)

In answering the questions below, “convicted” means a judge or jury has found you guilty of the crime(s) charged against you in a court of law, following a trial or guilty plea. If your conviction has been sealed, expunged, or overturned, you do not have to disclose the conviction associated with that situation.

A. Have you ever been placed on probation, suspended, dismissed, removed, or expelled from any college, university, or other postsecondary institution or are you currently the subject of any pending or expected disciplinary action by any academic institution?
   □ Yes □ No

B. Have you ever been convicted of any felony?
   □ Yes □ No

C. Have you ever been convicted of an offense involving physical harm to another person or animal?
   □ Yes □ No

D. Have you ever been convicted of a sexual offense?
   □ Yes □ No

E. Have you ever been convicted of stalking or have you ever received a restraining order, protective order or similar directive to avoid or to limit contact with a group or individual?
   □ Yes □ No

F. Are you currently the subject of pending charges or an indictment for any of the offenses listed above in questions B-E?
   □ Yes □ No
Appeal. The School of Law will notify an applicant if he or she is denied admission based solely on the conduct questions B-F above. In that particular case, the applicant may appeal the denial by providing a written statement of appeal to the School of Law within seven calendar days from when the denial was received. The appeal statement should be directed to the Associate Dean of Admissions at the School of Law.

VI. Essay

Provide a statement explaining why you wish to enroll as a transfer student.

VII. Other Information

Please attach a résumé that includes all full-time employment.

VIII. International Applicants

If you are not a citizen of the United States, please enclose a copy of the front and back of your resident card or your visa, whichever is applicable.

TOEFL: List all dates on which you have taken or plan to take the Test of English as a Foreign Language and scores.

IX. Certification and Consent

By submitting this application, I certify and consent to the following:

• The information contained herein is true, correct, and complete;
• False, incomplete or misleading information, or other information that may come to light that reflects negatively on your fitness to be a member of the University community, may result in the revocation of an offer of admission or in other disciplinary action;
• The University may obtain additional information, which includes my education records, from others pertinent to my record prior to attending the University;
• The University may pursue a background check on me to confirm the accuracy of my application, and I will cooperate with the University in performing any such check;
• The University may release to an appropriate bar association any information pertinent to my character and fitness;
• I will promptly inform the School of Law if there is a change to any of the responses in this application, including any changes to the information regarding my disciplinary and criminal history, whether the incidents occur before or during the application process or after admission and matriculation.

Signature____________________________________  Date_________________________________

A $40.00 fee is required to submit your application.

The University of Alabama prohibits discrimination on the basis of genetic or family medical history information, race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, pregnancy, age, disability, protected veteran status or any other legally protected basis in admission or access to, or treatment of employment in, its programs and services. The UA policy on non-discrimination can be found at: https://eop.ua.edu/law.html.

Transfer students are limited on the number of credits they may transfer. This limit may be no greater than 30 credit hours.

Fall 2019 Transfer Application Deadline: July 15 postmark or online submission.