

**INSTRUCTIONS FOR TRANSFER APPLICATION
JURIS DOCTOR PROGRAM
2018**

A transfer applicant must submit the following:

1. Dated and signed Law School application. You may apply online through LSAC at www.lsac.org or mail in a printed or PDF version of the application. The PDF version may be found online at www.law.ua.edu/apply.
2. \$40.00 nonrefundable application fee. The fee may be paid online through LSAC or by check or money order directly to the Law School. Checks or money orders should be made payable to The University of Alabama. **Please do not send cash.**
3. Essay. Provide a statement explaining why you desire to enroll as a transfer student.
4. Résumé. Please attach a résumé that includes all full-time employment.
5. Supplementary page providing details if you answer **Yes** to any portion of the Disciplinary and Criminal History section. If you have questions about any part of the code of conduct section, please contact the Law School Admissions Office. You should be aware that state bar associations may require disclosure of all criminal matters and may consider these matters in bar admissions decisions. In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners.
6. A letter of good standing, which also sets out your class ranking, from your law school.
7. A Credential Assembly Service (CAS) report, which includes final transcripts from all undergraduate and graduate institutions.
8. One official law transcript showing all your grades.

The application deadline is July 16 for Fall 2018.

APPLICATION FOR TRANSFER
JURIS DOCTOR PROGRAM
Fall 2018

I. Personal Information

Name (Last, First, Middle): _____

Preferred Name: _____

Country of Citizenship: _____

Social Security Number: _____

LSAC Account Number: _____

Date of Birth: _____

Place of Birth: _____

Sex: Male Female

Ethnicity/Race: *(optional)*

Part A: Are you Hispanic or Latino? (Please check one)

Yes No

Part B: Regardless of how you answered Part A, please select one or more of the following that apply.

American Indian or Alaska Native Native Hawaiian or Other Pacific Islander
 Asian White
 Black or African American

II. Contact Information

Permanent Mailing Address: _____

Preferred Phone: _____

Cell Home Office

Alternate Phone: _____

Cell Home Office

E-mail: _____

Emergency Contact

Name: _____

Relationship: _____

Phone: _____

Address: _____

Fee (Office Use Only): _____

III. Residency

State of residence: _____ How long have you been a resident of that state? _____

If a resident of Alabama, in which county do you live? _____

If not an Alabama resident, have you ever lived in Alabama or do you have family or friends who live in Alabama?
Explain: _____

Do you have family or friends who are students or alumni of the Law School? Explain: _____

IV. Education and Experience

List all colleges and universities, graduate, and professional schools you have attended. Please include your current law school.

Name of Institution City, State	Dates Attended (Mo/Yr)	Degree/ Expected Degree	Major	Date Awarded (Mo/Yr)

Please list any other names under which your transcript may be listed. _____

Have you ever enrolled at The University of Alabama? Yes No

If yes, what is your student number? _____

Have you previously applied for admission to this Law School? Yes No

If yes, specify approximate dates _____

Please provide a letter of good standing and an official copy of your law school transcript.

LSAT: List all dates on which you have taken the Law School Admissions Test and scores.

Military. Have you served or are you now serving in the military? Yes No

Date of entrance: _____ Date of release or expected release: _____

Type of discharge received or expected: Honorable Other
(If "other," please explain on supplementary sheet.)

Branch of Service: _____ Highest rank: _____

V. Disciplinary and Criminal History

University and School of Law Community Interests. The University of Alabama has a vital interest in the safety of its campus and character of its students. The School of Law shares this interest, and, as a professional school, has a heightened concern for the behavior, honesty and integrity of its students. Therefore, officials of the School of Law will deny admission to any applicant whom they deem to be detrimental to these interests. To assist in that consideration, the School of Law requires applicants to provide certain information about their disciplinary or criminal history. **A criminal or disciplinary history is not an automatic bar to admission.** Any admission decision relating to a criminal or disciplinary disclosure is made on a case-by-case basis considering the entirety of the file.

Qualifications for Bar Admission. In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners. As part of their character and fitness review, state bar associations ask questions about prior conduct, including disciplinary and criminal conduct. The questions on this application to the School of Law are not necessarily identical to those of any state bar association. For example, state bar questions typically are more exhaustive and cover more types of conduct, such as arrests. **Admission to the School of Law does not guarantee that an applicant will satisfy the character and fitness review and other qualifications of any state bar.**

Conduct Questions. If you answer yes to any of the following questions, please attach an additional statement providing complete details, including the dates, circumstances, and resolution. Please also include any information describing how you believe you can positively contribute to the campus community despite any prior issue(s) disclosed below (e.g. evidence of rehabilitation, community service, etc.)

In answering the questions below, “convicted” means a judge or jury has found you guilty of the crime(s) charged against you in a court of law, following a trial or guilty plea. If your conviction has been sealed, expunged, or overturned, you do not have to disclose the conviction associated with that situation.

A. Have you ever been placed on probation, suspended, dismissed, removed, or expelled from any college, university, or other postsecondary institution or are you currently the subject of any pending disciplinary action by any academic institution?

Yes No

B. Have you ever been convicted of any felony?

Yes No

C. Have you ever been convicted of an offense involving physical harm to another person or animal?

Yes No

D. Have you ever been convicted of a sexual offense?

Yes No

E. Have you ever been convicted of stalking or have you ever received a restraining order, protective order or similar directive to avoid or to limit contact with a group or individual?

Yes No

F. Are you currently the subject of pending charges or an indictment for any of the offenses listed above in questions B-E?

Yes No

Appeal. The School of Law will notify an applicant if he or she is denied admission based solely on the conduct questions B-F above. In that particular case, the applicant may appeal the denial by providing a written statement of appeal to the School of Law within seven calendar days from when the denial was received. The appeal statement should be directed to the Associate Dean of Admissions at the School of Law.

VI. Essay

Provide a statement explaining why you wish to enroll as a transfer student.

VII. Other Information

Please attach a résumé that includes all full-time employment.

VIII. International Applicants

If you are not a citizen of the United States, please enclose a copy of the front and back of your resident card or your visa, whichever is applicable.

TOEFL: List all dates on which you have taken or plan to take the Test of English as a Foreign Language and scores. _____

IX. Certification and Consent

By submitting this application, I certify and consent to the following:

- The information contained herein is true, correct, and complete, and false, incomplete or misleading information may result in the revocation of an offer of admission or in other disciplinary action;
- The University may obtain additional information from others pertinent to my record prior to attending the University;
- The University may pursue a background check on me to confirm the accuracy of my application, and I will cooperate with the University in performing any such check;
- The University may release to an appropriate bar association any information pertinent to my character and fitness;
- I will promptly inform the University if there is a change to any of the responses in this application, including any changes to the information regarding my disciplinary and criminal history, whether the incidents occur before or during the application process or after admission and matriculation.

Signature _____

Date _____

A \$40.00 fee is required to submit your application.

UA does not discriminate on the basis of race, color, national origin, sex, age, disability, or veteran status.

See our full policy at: <https://eop.ua.edu/law.html>

Transfer students are limited on the number of credits they may transfer. This limit may be no greater than 30 credit hours.

Fall 2018 Transfer Application Deadline: July 16 postmark or online submission.